

QED RATE CARD

MARKET RESEARCH RATES

ROOM CAPACITY

Studio	Q1	Q2	Q3	Q4
Interviewing	11 x Boardroom 14 x Informal	8 x Boardroom 10 x Informal	5 x Boardroom 6 x Informal	4 x Boardroom
Viewing	9 x Viewing Room 5 x Lounge/Office	10 x Viewing + Client office	7 x Viewing + Client office	No viewing via mirror
Q-Vision Interviewing <i>Interviewing room able to join to other viewing rooms</i>	Available	Available	Available	Available
Q-Vision Viewing <i>Ability to securely view any interviewing room</i>	Available in Viewing & Lounge	Available in Viewing room	Not available	Not available
Focus Vision	Available	Available	Available	Available
Active Group	Available	Available	Available	Available

RATES - All rates are exclusive of VAT.

Depths	Q1 & Q2	Q3	Q4
Half day (4hrs) up to 5pm	£350	£300	£150
Full day up to 5pm	£600	£500	£250
All day & evening	£1100	£900	£500
Evening (5pm onwards)	£600	£500	£250
Meeting room linked to Q1 or Q2	NA	NA	£75 per hr
Groups			
Single group up to 2hrs	£480	£350	NA
Single group up to 3.5 hours	£580	£425	NA
Two consecutive groups up to 2.5 hrs	£700	£600	NA
Multiple Groups	Max rate £1100 – to be discussed on an individual basis		
Meeting rates and training			
Half day (4hrs) vacate by 4pm	£250		
Full day (8am – 4pm)	£400		

Arrival / departure times:

You will be granted 1 hour set up time and 1 hour de-brief time (up to 23.00) free of charge.

Hourly Rate:

Should you need to arrive more than 1 hour prior to the first interview or leave more than 1 hour after the last interview you will be charged an hourly rate of £75.

Early / late access:

You must make us aware if you need early or late access at least 48 hours prior to your booking so we can make adequate staff arrangements.

Rates include audiotape, CD, DVD and MP3 recording as standard. MP3 recordings will be uploaded to our FTP site and you will be issued a username and password to retrieve them. Rates also include reasonable use of telephone and fax; wireless internet; client tea, coffee, nibbles and a dedicated studio assistant (excluding Q4).

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MEETING SPACE RATES

ROOM CAPACITY

Room	Q1	Q2	Q3	Q4
Meeting Room	12 x Boardroom 14 x Informal 25 x Theatre 9 x beanbag	12 x Boardroom 14 x Informal 25 x Theatre 9 x beanbag	6 x Boardroom 6 x Informal 4 x beanbag	6 x Boardroom 6 x informal
Viewing via one way mirror	9 x Viewing Room	10 x Viewing	7 x Viewing	No mirror

RATES - All rates are exclusive of VAT.

You can either pay £45 day delegate rate or a flat rate for the room – as detailed below. Please let us know your preference at the time of booking.

Meeting rates and training	Q1 & Q2	Q3	Q4
Half day (4hrs) vacate by 4pm	£250	£200	£150
Full day (8am – 4pm)	£400	£350	£250

Arrival / departure times:

You will be granted 1 hour set up time and 1 hour de-brief time (up to 23.00) free of charge.

Hourly Rate:

Should you need to arrive more than 1 hour prior to the the start of your meeting or leave more than 1 hour after the meeting you will be charged an hourly rate of £75.

Early / late access:

You must make us aware if you need early or late access (before 09.00 and after 23.00) at least 48 hours prior to your booking so we can make adequate staff arrangements.

You will get the following as standard at no extra cost:

- Tea & fresh coffee served in the morning, lunch and afternoon
- Flip charts
- Plasma screen
- DVD / VHS recorder
- Supply of stationary (incl. note pads and pens, post-it notes, flip chart pens, scissors, etc.)
- Wireless Internet
- Use of office facilities (3 of our meeting rooms come with their own office)
- Reasonable use of telephone & fax
- Snacks / biscuits

The following are chargeable extras:

- Catering (see menus)
- Photocopying (black and white / colour)
- Taxi service (this will be added to your invoice)
- Refreshments (excl. tea and coffee)
- Recordings
- Note taker